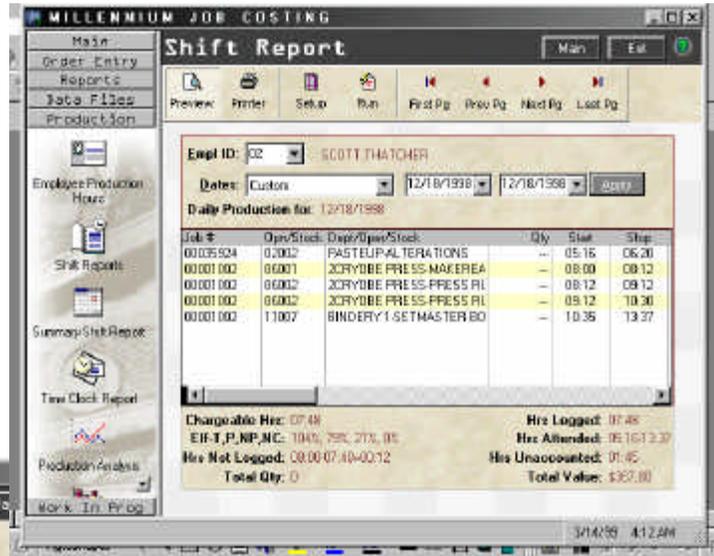# Job Costing

Powerful Reporting: The Shift Report to the right identifies the type of work that was performed the previous day. By having the employees read their shift report for accuracy, both management and the employees become more aware of the volume of work performed each day. In addition, various efficiencies are displayed such as Total, Productive, Non-Productive and Non-Chargeable. In this shift report, the employee was not logged in for a period of 1:40 hours. This resulted in a Non-Productive efficiency of 21%. The employees need to know that their Non-Productive Efficiency needs to be as low as possible. Ideally,

Other Reports Include: Employee and Equipment Productivity; Payroll Report that identifies breaks, lunch, overtime and other details; Job Status/Location Report; Work-in-Progress Overdue; Departmental Production; Time Clock Report; Activity; Job Listings and our unique Pivot Report that has multiple drill-down capability.

Job Costing includes full Editing of Jobs, a rapid Job Tracking module, short-form Order Entry and printed Picking Slip, a Time Card data entry station, and full File Maintenance.

they should aim for 100% Productivity. The NC stands for Non-Chargeable and is a reflection of the amount of work being done by the employee in which the company receives no revenue.

Above is a typical Job Cost report. Every aspect of cost is reported. Materials, labor, customer corrections and more. With this report, you will never lose track of what went into the job prior to billing!

To the right, a partial view of the same job cost report is shown. By utilizing pie and bar charts, management can quickly determine the extent of chargeable Vs. non-chargeable activities as well as the ratio of contribution by various departments.

GraphiTech Computer Systems ❑ 10800 N. Military Trail, Suite 211 ❑ Palm Beach Gardens, FL 33410 ❑ (800) 634-8324